

# Notice to Employees

## ACCESS TO MEDICAL AND EXPOSURE RECORDS

As an employee of \_\_\_\_\_, you have the right to see and copy the following:

- Your medical records and records of exposure to toxic substances or harmful physical agents.
- Records of exposure to toxic substances or harmful physical agents of other employees with work conditions similar to yours.
- Safety Data Sheets or other information that exists for chemicals or substances used in the workplace, or to which employees may be exposed.

THESE RECORDS ARE AVAILABLE AT THIS LOCATION DURING NORMAL BUSINESS HOURS.

PLEASE CONTACT OUR SAFETY COORDINATOR IF YOU WISH TO SEE OR COPY THESE RECORDS.

A COPY OF GENERAL INDUSTRY SAFETY ORDER 3204 IS AVAILABLE FROM THE SAFETY COORDINATOR OR VIA THE INTERNET.

It is the policy of this practice that no employee may be discharged or discriminated against in any way for exercising the right to inquire about and ensure workplace safety or for bringing workplace safety issues to the attention of management.

The above information satisfies the requirements of GISO 3204 (g), which may be provided by posting this notice in the workplace, or by any other method the employer chooses.